

Contact: Renee Shupe
Phone: 604.202.9904
Fax: 604.597.0405
E-mail address: renee@reneeshupe.ca
Web: www.ReneeShupe.ca

3Rs Business Solutions, Your answer to the administrative overload

Vancouver, BC, Canada – July 17, 2006: 3Rs Business Solutions recently opened its “virtual” doors to the world providing specialized administrative services to Coaches, Professional Speakers and Solo Entrepreneurs. “Our focus is on the Coach as a client,” say Renee Shupe owner of 3Rs Business Solutions, “both the Coaching Industry and the Virtual Assistant Industry are in a similar growth pattern and Virtual Assistants and Coaches are a natural fit.” 3Rs Business Solutions provides specialized client driven business solutions allowing clients manage their time efficiently.

We understand the challenges faced by Coaches, as our work set up is very similar, often we are working from a home based office and we are the only ones able to offer support in many of the administrative functions that in turn frees up our clients time. Coaches excel at working with their clients to reevaluate their present state and improve on it, Virtual Assistants work in long-term collaborate partnerships with their clients to reevaluate their current administrative process and tasks and improve on it.

Services provided by 3Rs Business Solutions include:

- Schedule Management
- Project & Life Management
- Meeting & Event Planning
- Desktop Publishing
- Travel Management
- Online Research
- Personal Travel Planning

For coaches seeking a collaborative business partnership a Virtual Assistant is fast becoming a necessity. Virtual assistants are not restricted by boundaries or time zones, with today’s technology driven society it opens up the opportunity to allow partnerships to build beyond one’s local boundaries. A specialty focus that 3Rs Business Solutions offers is to manage client’s total administrative needs, building strong alliances with other Virtual Assistants who offer other key services 3Rs Business Solutions and its strategic partnerships can offer solutions for all of client’s administrative needs.

3Rs Business Solutions manages the details so you do not have to.

Renee Shupe is the owner operator of 3Rs Business Solutions a virtual assistant business providing specialized, key and client driven business solutions allowing their clients the opportunity to efficiently manage their time. 3Rs Business Solutions can be found on the internet by visiting their website at www.ReneeShupe.ca, www.CoachesAssistant.ca or contact Renee directly at Renee@ReneeShupe.ca.